



Overview and Scrutiny

Committee

Thu 7 Jul
2022
6.30 pm

Council Chamber
Redditch Town Hall

REDDITCH BOROUGH COUNCIL

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**If you have any queries on this Agenda please contact
Jo Gresham**

Town Hall, Walter Stranz Square, Redditch, B98 8AH

Tel: (01527) 64252 (Ext. 3031)

e.mail: joanne.gresham@bromsgroveandredditch.gov.uk

GUIDANCE ON FACE-TO-FACE MEETINGS

At the current time, seating at the meeting will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

Members and Officers who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

The meeting venue will be fully ventilated, and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

PUBLIC SPEAKING

The usual process for public speaking at Overview and Scrutiny Committee meetings will continue to be followed subject to some adjustments which allow written statements to be read out on behalf of residents and the virtual participation of residents at meetings of the Overview and Scrutiny Committee. Members of the public are encouraged to log in virtually, either to speak or observe meetings wherever possible.

PUBLIC ATTENDANCE AT MEETINGS

Members of the public will be able to access the meeting if they wish to do so. Seating will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants. It should be noted that members of the public who choose to attend in person do so at their own risk.

Members of the public who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.

Overview and Scrutiny

Thursday, 7th July, 2022

6.30 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:	Bill Hartnett (Chair)	Brandon Clayton
	Joanna Kane (Vice-Chair)	Sid Khan
	Salman Akbar	Timothy Pearman
	Imran Altaf	Gareth Prosser
	Michael Chalk	

1. Apologies and named substitutes

2. Declarations of interest and of Party Whip

To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.

3. Minutes (Pages 1 - 10)

4. Public Speaking

To invite members of the public who have registered in advance of the meeting to speak to the Committee.

5. Asset Rationalisation for Easemore Road - Pre-Decision-Scrutiny (Report to follow)

This report will be published in an Additional Papers pack once it has been published for the Executive Committee.

6. Future Use of the Town Hall and Customer Access - Pre-Decision-Scrutiny (Report to follow)

This report will be published in an Additional Papers pack once it has been published for the Executive Committee.

7. Overview and Scrutiny Training Event June 2022 (Pages 11 - 18)

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8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 19 - 32)

The minutes from the Executive Committee meeting held on 28th June 2022 will be published in an additional papers pack once they have been published online.

The latest version of the Executive Committee Work Programme will be published in an additional papers pack once it has been published online on 1st July 2022.

9. Overview and Scrutiny Work Programme (Pages 33 - 36)

10. Task Groups, Short Sharp Reviews and Working Groups - Update Reports

- a) Budget Scrutiny Working Group – Chair, Councillor Joanna Kane
- b) Performance Scrutiny Working Group – Chair, Councillor Joanna Kane

11. External Scrutiny Bodies - Update Reports

- a) West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee – Council representative, Councillor Chalk; and
- b) Worcestershire Health Overview and Scrutiny Committee (HOSC) – Council representative, Councillor Chalk.

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Overview and Scrutiny Committee

Thursday, 9th June, 2022

MINUTES

Present:

Councillor Bill Hartnett (Chair), Councillor Joanna Kane (Vice-Chair) and Councillors Salman Akbar, Michael Chalk, Brandon Clayton, Sid Khan and Timothy Pearman

Officers:

Peter Carpenter (on Microsoft Teams), Kevin Dicks (on Microsoft Teams), Claire Felton (on Microsoft Teams), Sue Hanley and Deb Poole (on Microsoft Teams).

Democratic Services Officers:

Jo Gresham

1. APOLOGIES AND NAMED SUBSTITUTES

Apologies for absence were received by Councillor Imran Altaf and Councillor Gareth Prosser.

2. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no Declarations of Interest nor of any Party Whip.

3. MINUTES

The minutes of the meeting held on 17th March 2022 were submitted for Members' consideration.

RESOLVED that

Chair

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the minutes of the meeting of the Overview and Scrutiny Committee held on 17th March 2022, be approved as a true and correct record and signed by the Chair.

4. PUBLIC SPEAKING

There were no public speakers registered on this occasion.

5. REDDITCH TOWN INVESTMENT PLAN BUSINESS CASES - PRE-SCRUTINY

The Chair informed Members that since the publication of the meeting agenda the Redditch Town Investment Plan Business Cases had been deferred and would now be considered at an extra meeting of the Committee. Members agreed that the date for the extra meeting would be 23rd June 2022.

6. LEVELLING UP FUND 2 BID - PRE-SCRUTINY

The Chair informed Members that since the publication of the meeting agenda the Redditch Town Investment Plan Business Cases had been deferred and would now be considered at an extra meeting of the Committee. Members agreed that the date for the extra meeting would be 23rd June 2022.

7. COUNCIL PLAN (RECOVERY AND RESTORATION PLAN)

The Head of Business Transformation, Organisational Development and Digital Strategy presented the report in respect of the Council Plan (Recovery and Restoration Plan). During consideration of this report, Members were informed that the current Council Plan was developed prior to the Covid-19 pandemic. However, a review of the priorities contained within the Plan was undertaken in 2021. As a result of this review, an Addendum was produced which was designed to sit alongside the approved Council Plan. The Addendum included the previous priorities, which were still considered fit for purpose, however more prominence was given to the Green Thread. This Addendum would provide an intermediary position prior to the review of the Council Plan due to take place in 2024.

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Following the presentation of the report Members queried the following areas:

- The procurement of an energy advice service – It was clarified that Act On Energy had recently been procured by the Council to provide residents with information, advice and support in managing and reducing energy costs.
- Asset Based Community Development (ABCD) – Members were informed that in this instance, the assets referred to within the report were ‘human resources’ within a community rather than ‘physical’ assets. It was clarified that Bromsgrove and Redditch Network (BARN) had secured funding for three Community Development Officers to work within the identified wards to help build on the strengths and skills already present within those communities.
- The allocation of Safer Streets Funding – Members were interested in better understanding the rationale behind the choice of Woodrow as the recipient of the funding and whether this kind of funding would be made available to other wards in the future. Officers explained that this funding was a Central Government initiative that was linked to specific funding criteria. It was reported that a partner based approach had been undertaken when bidding for the funding, and that data and evidence collected as part of the bidding process had to highlight a clear indication of need within the ward. Officers acknowledged that this kind of funding would be beneficial to other wards. However due to the availability of grants and funding and the specific nature of the criteria this was not possible.
- Redeployable Cameras – Members were informed that the use of redeployable cameras were used in areas of specific need and that there were criteria, as set out by the Police and Crime Commissioner, that needed to be met in order to redeploy them to specific areas. Officers undertook to contact the CCTV & Telecare Services Manager to provide further information regarding this to Members.
- ❖ *Green Thread – It was requested that a potential additional success measure in terms of the Green Thread should be increased access to brown garden waste bins within the Borough. Members noted that residents currently had no*

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access to these bins and that this should be made a priority for the future. It was acknowledged that this was a very popular service and needed to be expanded to benefit the residents. The Committee agreed that this issue needed to be highlighted to the Executive Committee for them to consider for the future.

- Face-to face interaction with officers within the Council – Members highlighted that some residents had raised concerns with difficulties in accessing face-to-face interactions with officers within the Council, particularly in respect of Housing. Officers noted that a project looking at the way in which Customer Services worked was currently being undertaken and that it was envisaged that any changes implemented would enable residents to access more general advice and guidance in one place rather than having to contact multiple officers. Some Members commented that although some residents were happy with a more digital way of accessing Council services there would be residents that wished to speak to officers in person and that this should be considered when looking at services for the future.
- Rough Sleepers – Members were informed that the number of rough sleepers within the Borough were identified as part of a count on a particular night. Therefore, the information included within the Recovery and Restoration Plan was a snapshot in time and could change. Officers outlined to the Committee that the Housing Options Team provided significant support to those in need within Redditch. This support included finding permanent accommodation to those who were rough sleeping.
- ❖ *Recruitment and Retention of Staff – Members commented on the priority of High Quality Services included in the Council Plan Addendum. It was noted that although it was important to recruit more staff, equally important was the retention of staff. Particularly at the current time when it was difficult to recruit staff to vacancies, within the Public Sector. This was acknowledged by the officers present and Members were informed that the Head of Business Transformation, Organisational Development and Digital Strategy was undertaking a piece of work looking at workforce planning and the development of skills for the*

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future. It was agreed by Members that this was another area to highlight to the Executive Committee for consideration.

RECOMMENDED that

subject to the concerns raised, as detailed in the preamble above, regarding the Garden Waste Service and the future retention of Council staff, being noted by the Executive Committee for future inclusion in the Council Plan

- 1) The Council Plan Addendum 2022/23, as set out in Appendix 1, be approved and included alongside the current RBC Council Plan 2020/24; and**
- 2) The Recovery and Restoration Plan 2020/21, as set out in Appendix 2, be agreed and closed.**

8. COUNCIL TAX SUPPORT SCHEME - UPDATE - PRE-SCRUTINY

The Interim Head of Finance and Customer Services (Deputy S151) presented the Council Tax Reduction Scheme report and provided information on the review of the current scheme and the proposed consultation process for the 2023/2024 scheme.

During consideration of this report the following was discussed in detail:

- As part of the review of the current scheme options to assist with the current rise in the cost of living would be considered.
- The way in which the consultation would be carried out. It was confirmed that it was a legal requirement under Section 1A (3) of the Local Government Finance Act 1992 that consultation must be undertaken and that this would be carried out later this year. Along with the public it was clarified that major precepting authorities must also be consulted regarding review of the Council Tax Reduction scheme. Members were keen to understand the process that would be undertaken when consulting with the public. Particularly as the details of the scheme were technical and might be difficult for residents to understand fully. Members were informed that the documentation would be vastly

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simplified in order for it to be more understandable to all residents and that the consultation would be carried out so that it could be accessed by as many residents as possible. There was a query regarding how the consultation was undertaken in the previous year and officers undertook to provide this information to the Committee.

The recommendations contained within the Executive report were proposed and seconded and it was

RECOMMENDED that

- 1) the present scheme be noted the present scheme;
and**
- 2) that the proposed consultation process for the
2023/24 scheme be approved.**

9. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY

The minutes from the Executive Committee meeting held on Tuesday 22nd March 2022 were submitted for Members' consideration. Members noted that the decision in respect of the Declaration of Land surplus to requirement at Lodge Road/ Union Street, Smallwood and available for disposable had been resolved at the last meeting of the Executive Committee. Some Members felt that this was a positive move for the Council as this parcel of land would now be available to provide housing that was needed by residents.

The Chair requested that information on Key and Non-Key Decisions be provided to Members at this meeting. The Senior Democratic Services Officer provided the information and informed Members that if they needed any further clarification, they could approach the Democratic Services team who would be happy to provide further assistance.

RESOLVED that

Overview and Scrutiny Committee

Thursday, 9th June, 2022

the Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme be noted.

10. OVERVIEW AND SCRUTINY WORK PROGRAMME

The Chair presented the Overview and Scrutiny Committee Work Programme for consideration by the Committee. He explained to Members that generally the use of PowerPoint should be kept to a minimum during presentation of reports, with the exception of short presentations of very specific areas of scrutiny.

Councillor Khan suggested that a potential area of work for the Committee could be scrutinising health inequalities within the BAME community in Redditch. Officers confirmed that if this was to be proposed as a Task Group investigation then a scoping document would need to be submitted for approval by the Committee at a future meeting.

RESOLVED that

The Overview and Scrutiny Work Programme be noted.

11. TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS

Councillor Kane, in her role as Chair of the Budget Scrutiny and Performance Working Groups updated the Committee in respect of the meetings for the next municipal year. Members were informed that the dates of the first meeting had been confirmed and that further meetings dates would be sent out once Members of the Working Groups had confirmed their availability.

RESOLVED that

the Task Groups, Short Sharp Reviews and Working Groups - Update Reports be noted.

12. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS

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Councillor Chalk provided an update to Members regarding the meetings of the External Scrutiny Bodies that had taken place since the last meeting of the Overview and Scrutiny Committee.

It was confirmed that he would continue to provide written updates to the Committee.

RESOLVED that

the External Scrutiny Bodies - Update Reports be noted.

13. LEARNING ONLINE- PRE-SCRUTINY (REPORT TO FOLLOW)

The Head of Legal, Democratic and Property Services presented the update in respect of Learn Online. During consideration of this report the following was highlighted for Members' attention:

- The Learn Online service was not part of the Council's core business and had limited attendance. It was reported that there were other providers in this space that did provide this kind of service. Members were informed that currently there were 40 registered users that utilised the service. It was clarified to Members that the savings of £70k would help to alleviate the current gap in funding of £900k within the Council's finances.

Members were interested as to whether this service was available in Bromsgrove and officers clarified that this was not a service provided in Bromsgrove. In addition to this, Members queried how the current users felt about the potential changes to the service and the impact that this would have on them. It was highlighted that an Equalities Impact had been carried out and although there was no guarantee that a third party provider would deliver exactly the same service, officers would work with partners to help signpost the services that would be available in the Borough in order that residents could access these in the future.

It was queried as to why the service had been set up in the first instance as presumably there was a need for this kind of provision. The officers present did not know the details as to why the service

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Thursday, 9th June, 2022

was initiated but undertook to provide further information to Members.

Members asked it to be noted that there was some hesitation from some Members in ceasing the Learn Online service however on being put to the vote it was

RECOMMENDED that

- 1) the Council cease to provide the Learning Online service by the end of the 2022/23 academic year; and**
- 2) authority be delegated to the Head of Legal, Democratic and Property Services and the Head of Financial and Customer Services to undertake work to enable existing customers of the Learning Online Service to complete their studies by the end of the academic year.**

The Meeting commenced at 6.30 pm
and closed at 8.02 pm

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7th July

OVERVIEW AND SCRUTINY – WORK PROGRAMMING PLANNING EVENT

Relevant Portfolio Holder	Councillor Karen Ashley
Portfolio Holder Consulted	N/A
Relevant Head of Service	Claire Felton – Head of Legal Democratic, Democratic and Property Services
Report Author Jo Gresham	Job Title: Senior Democratic Services Officer Contact email: joanne.gresham@bromsgrovenandredditch.gov.uk Contact Tel: 01527 64252 ext 3031
Wards Affected	All Wards
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	An Effective and Sustainable Council
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

The Committee is asked to RESOLVE to:-

- 1) identify items raised during the Overview and Scrutiny Work Programme Planning Event to add to the Overview and Scrutiny Committee's work programme; and
- 2) note the issues raised as potential items for scrutiny, including pre-scrutiny, in 2022/23 as detailed in Appendix 1 in the report

2. BACKGROUND

- 2.1 The Overview and Scrutiny Committee Training and Work Programming event was held on 6th June 2022. All non-executive Members were invited to attend. In the event a total of 9 Members participated in the session.
- 2.2 During the event introductory training was provided in respect of the role of Overview and Scrutiny in the democratic process and the different types of scrutiny activity that can be undertaken.

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7th July

- 2.3 Members were also invited to consider the different ways in which Overview and Scrutiny Members could investigate matters. This included:
- Receiving an overview of a subject at a meeting of the Committee. This could involve the presentation of a report to a single meeting of the Committee for information.
 - Undertaking Task Group investigations or Short Sharp Reviews of a subject. This policy review work involves Members working in small groups to investigate a subject in detail over a period of months.
 - Pre-decision scrutiny, whereby Overview and Scrutiny Members investigate a matter in detail before the Executive Committee makes a decision on the subject. Where sufficient notice is provided in the work programme this may involve undertaking a Short Sharp Review.
 - Members carrying out independent research on behalf of the Committee and reporting back in respect of their findings.
- 2.4 Following an overview of the various approaches that could be adopted to scrutiny and where these might apply, Members were invited to participate in two interactive sessions.
- 2.5 The first of these activities focused on doorstep issues that had been raised by residents with Members. Members were invited to match these issues to the Council's strategic purposes.
- 2.6 The second activity involved Members discussing within groups whether they felt that the issues would be suitable for further scrutiny. The outcomes of these discussions are detailed at Appendix 1 to this report.
- 2.7 Members are asked to note that it is not intended that this event will provide the only opportunity for Members to suggest items for scrutiny. Members are encouraged to continue to suggest items for scrutiny, including pre-decision scrutiny, throughout the year as and when they feel that this would be appropriate.

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3. FINANCIAL IMPLICATIONS

- 3.1 All scrutiny activities can have some financial implications, for example in respect of the costs of issuing paperwork for Committee meetings. It is therefore important to ensure that Members select subjects to scrutinise that will achieve best value for money for local residents.

4. LEGAL IMPLICATIONS

- 4.1 There are no specific legal implications.

5. STRATEGIC PURPOSES - IMPLICATIONS

Relevant Strategic Purpose

- 5.1 Overview and Scrutiny activities should focus on strategic issues that matter to local residents. The event was designed to enable Members to identify issues that best match this aspiration.

Climate Change Implications

- 5.2 There are no specific climate change implications.

6. OTHER IMPLICATIONS

Equalities and Diversity Implications

- 6.1 There are no specific equality and diversity implications.

Operational Implications

- 6.2 Overview and Scrutiny is a Member-led process. Members determine which items are added to the Overview and Scrutiny Committee's work programme, what evidence is gathered during an investigation and which recommendations to make to the Executive Committee and / or Council. The Overview and Scrutiny Work Programme Planning event

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provided Members with an opportunity to propose items to add to the Committee's work programme.

- 6.3 There is currently one Task Group due to be established, the Road Safety and Speeding Task Group. This has been delayed as result of the Local Elections that took place in May 2022. There are also two permanent sub-groups of the Committee, the Budget Scrutiny Working Group and the Performance Scrutiny Working Group.

7. RISK MANAGEMENT

- 7.1 There is a risk that, if Members choose to scrutinise all of the issues identified during the Work Programme Planning Event and to pre-scrutinise significant numbers of items on the Executive Committee's Work Programme, that the Overview and Scrutiny Committee could be overwhelmed with work. Members therefore need to be selective when identifying items to add to the Committee's work programme.

8. APPENDICES and BACKGROUND PAPERS

Appendix 1 – Door Step Issues – items identified as suitable for further scrutiny in 2022-23.

Overview and Scrutiny Committee 2022

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9. REPORT SIGN OFF

Department	Name and Job Title	Date
Portfolio Holder	N/A	
Lead Director / Head of Service	Kevin Dicks – Chief Executive Officer	23/06/2022

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APPENDIX 1:**Overview and Scrutiny Training, Monday 6th June 2022****Outcome of the Exercises**

During the Overview and Scrutiny training delivered on Monday 6th June 2022 Members participated in a number of group activities designed to enable them to suggest items for inclusion on the Overview and Scrutiny Work Programme in 2022-2023. During these activities Members discussed the issues that had most frequently been raised with them over the last 12 months and their suitability for further scrutiny (new Members suggested the key issues that were raised whilst they were campaigning to be elected). This approach was adopted to enable Members to focus on issues of concern to the public, in line with best practice guidance for overview and scrutiny. Each of the issues raised by Members was considered alongside the Council's strategic purposes to enable Members to focus on matters in accordance with the Council's strategic vision.

All of the suggestions are listed below and have been listed in themes associated with the relevant strategic purpose. It should be noted that although the topics have been associated with a specific strategic purpose some of the topics do cut across multiple strategic purposes.

Communities which are safe, well-maintained and green

1. Fly-tipping
2. Speeding
3. Anti-social behaviour
4. Thefts
5. Parking and permits
6. Local environment (including landscaping and tree services)
7. Crime and the fear of crime

Living independent, active and healthy lifestyles

1. Cost of Living
2. Access to amenities in the Borough

Finding somewhere to live

1. Housing repairs and response times
2. Abandoned homes
3. Condition of the urban environment where Council properties are situated

Run and grow a successful business

1. Business redevelopment

Aspiration, work and financial independence

1. Town centre improvement works
2. Educational attainment and young people's aspirations

EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

28 June 2022 to 31 October 2022

(published as at 1st June 2022)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships
Councillor Nyear Nazir, Deputy Leader
Councillor Joanne Beecham, Portfolio Holder for Leisure
Councillor Peter Fleming, Portfolio Holder for Environmental Services
Councillor Anthony Lovell, Portfolio Holder for Climate Change
Councillor Nyear Nazir, Community Services and Regulatory Services
Councillor Karen Ashley, Portfolio Holder for Finance and Enabling
Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement
Councillor Lucy Harrison
Councillor Emma Marshall

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Levelling Up Fund 2 Bid Key: Yes	Executive 28 Jun 2022		Report of the Head of Planning, Regeneration and Leisure	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Redditch Town Investment Plan Business Cases Key: Yes	Executive 28 Jun 2022	This report will contain exempt information which would need to be considered in private session.	Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Asset Management Strategy and investment programme for council housing stock Key: No	Executive 12 Jul 2022 Council 25 Jul 2022		Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Asset Rationalisation for Easemore Road Key: Yes	Executive Not before 12th Jul 2022	This report may contain exempt information which would need to be considered in private session.	Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
Disposal of Land - St Gregory's Church Key: Yes	Executive 12 Jul 2022	This report will contain exempt information that would need to be considered in private session.	Report of the Head of Legal, Democratic and Property Services	Chris Mason, Estates Officer Tel: 01527 64252
Financial Monitoring Report Key: No	Executive 12 Jul 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Financial Outturn Report 2021/22 Key: No	Executive 12 Jul 2022 Council 25 Jul 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Future Plans for Auxerre House Key: No	Executive Not before 12th Jul 2022 Council Not before 25th Jul 2022	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Future Use of the Town Hall and Customer Access Key: Yes	Executive Not before 12th Jul 2022	This report may contain exempt information which would need to be considered in exempt session.	Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services, Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 881429, Tel: 01527 64252
Grant of Right of Way over Council owned land off Berkeswell Close Redditch Key: No	Executive 12 Jul 2022 Council 25 Jul 2022		Report of the Head of Legal, Democratic and Property Services	Clare Flanagan, Principal Solicitor Tel: 01527 64252 ext 3173
Quarterly Risk Update Key: No	Executive 12 Jul 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
UK Shared Prosperity Fund Key: Yes	Executive 12 Jul 2022 Council 25 Jul 2022		Report of the Chief Executive	Ruth Bamford, Head of Planning, Regeneration and Leisure Services, Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252, Tel: 01527 64252
Asset Strategy Key: No	Executive Not before 6th Sep 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
Budget Framework 2023/24 Key: No	Executive 6 Sep 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Climate Change Strategy Key: No	Executive 6 Sep 2022 Council 19 Sep 2022		Head of Community and Housing Services and Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services, Judith Will, Head of Community and Housing Services Tel: 01527 64252 ext 3292, Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Draft Council Tax Support Scheme 2023/24 Key: No	Executive 6 Sep 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Financial Monitoring Report Key: No	Executive 6 Sep 2022		Report of the Executive Director, Finance and Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Future Maintenance of Former Railway Bridge - Green Lane, Studley Key: Yes	Executive 6 Sep 2022		Report of the Head of Environmental and Housing Property Services	Pete Liddington, GIS/Design Officer Tel: 01527 64252 ext 3638
Housing Policies Key: No	Executive 6 Sep 2022 Council 19 Sep 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
HR and Organisational Development / People Strategy Key: No	Executive Not before 6th Sep 2022		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Leisure Strategy Key: No	Executive Not before 6th Sep 2022 Council Not before 19th Sep 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ruth Bamford, Head of Planning, Regeneration and Leisure Services Tel: 01527 64252
Levelling Up Fund Bid Key: Yes	Executive Not before 6th Sep 2022 Council Not before 19th Sep 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ruth Bamford, Head of Planning, Regeneration and Leisure Services Tel: 01527 64252
Matchborough and Winyates Regeneration Proposals Key: Yes	Executive Not before 6th Sep 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Parking Enforcement Service Level Agreement Key: Yes	Executive 6 Sep 2022	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Recommissioning of the County Single Homeless and Childless Couples Service Key: No	Executive 6 Sep 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
Review of Governance Arrangements for Rubicon Leisure Limited Key: No	Executive Not before 6th Sep 2022 Council Not before 19th Sep 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
Voluntary Bodies Scheme Key: No	Executive 6 Sep 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Worcestershire Homelessness and Rough Sleeping Strategy Key: No	Executive 6 Sep 2022 Council 19 Sep 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Worcestershire Housing Strategy 2040 Key: No	Executive 6 Sep 2022 Council 19 Sep 2022		Report of the Chief Executive	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Environment Act - Changes to Waste Services - Implications Key: No	Executive Not before 25th Oct 2022 Council Not before 14th Nov 2022		Report of the Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 ext 3292
Financial Monitoring Report Key: No	Executive 25 Oct 2022		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Fees and Charges 2023/24 Key: No	Executive 25 Oct 2022 Council 14 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Medium Term Financial Plan 2023/24 to 2025/26 - Update Key: No	Executive 25 Oct 2022		Report of the Head of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Quarterly Risk Update Key: No	Executive 25 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Financial Monitoring Report Key: No	Executive 6 Dec 2022		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Homelessness Prevention Grant 2023/24 Key: Yes	Executive 6 Dec 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
Medium Term Financial Plan 2023/24 to 2025/26 - Update Key: No	Executive 6 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Treasury Management Report - Six Month Update Key: No	Executive 6 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base 2023/24 Key: No	Executive 10 Jan 2023 Council 30 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Financial Monitoring Report Key: No	Executive 10 Jan 2023		Report of the Executive Director, Finance & Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Final Council Tax Support Scheme 2023/24 Key: No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Medium Term Financial Plan 2023/24 to 2025/25 - Update Key: No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Quarterly Risk Update Key: No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
2023/24 Budget and Medium Term Financial Plan 2023/24 to 2025/26 (Including Treasury Management Strategy and Capital Programme) Key: No	Executive 7 Feb 2023 Council 27 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Decarbonisation of the Council Fleet Key: No	Executive 7 Feb 2023 Council 3 Apr 2023		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Financial Monitoring Report Key: No	Executive 7 Feb 2023		Report of the Executive Director, Finance and Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Pay Policy Statement 2023/24 Key: No	Executive 7 Feb 2023 Council 27 Feb 2023		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Council Tax Resolutions 2023/24 Key: No	Executive 27 Feb 2023 Council 27 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Monitoring Report Key: No	Executive 21 Mar 2023		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252
Quarterly Risk Update Key: No	Executive 21 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Deputy S151 - Finance Tel: 01527 64252

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WORK PROGRAMME 2022-23

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive
	REGULAR ITEMS	
	Update on the work of the Crime and Disorder Scrutiny Panel	Chair of the Crime and Disorder Scrutiny Panel
	Tracker Report	Relevant Lead Head(s) of Service
	Updates on the work of the Worcestershire Health Overview and Scrutiny Committee	Redditch Borough Council representative on the Health Overview and Scrutiny Committee
	Annual Monitoring Report – Redditch Sustainable Community Strategy	Relevant Lead Head(s) of Service

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MEETING DATE	ITEM TO BE CONSIDERED	RELEVANT LEAD
July 2022	Asset Rationalisation Easemore Road	Claire Felton, Head of Legal, Democratic and Property Services
July 2022	Future Use of the Town Hall and Customer Access	Claire Felton, Head of Legal, Democratic and Property Services
July 2022	UK Shared Prosperity Fund	Ruth Bamford, Head of Planning, Regeneration and Leisure Services, Head of Finance and Customer Services
September 2022	Climate Change Strategy – pre-scrutiny	Judith Willis, Head of Community and Housing Services and Guy Revans, Head of Environmental and Housing Property Services
September 2022	Pre-Decision-Scrutiny - Asset Management Strategy and investment programme for council housing stock	Simon Parry, Housing Property Services Manager
September 2022	Pre-Decision-Scrutiny - Future Plans for Auxerre House	Simon Parry, Housing Property Services Manager
September 2022	Worcestershire Housing Strategy 2040 – pre-scrutiny	Judith Willis, Head of Community and Housing Services
September 2022	Asset Strategy – pre-scrutiny	Claire Felton, Head of Legal, Democratic and Property Services
September 2022	HR and Organisational Development / People Strategy – pre-scrutiny	Deb Poole, Head of Business Transformation, Organisational Development and Digital Strategy

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September 2022	Matchborough and Winyates Regeneration Proposals – pre-scrutiny	Ostap Paparega, Head of North Worcestershire Economic Development
September 2022	Levelling Up Fund Bid – pre-scrutiny	Ostap Paparega, Head of North Worcestershire Economic Development
September 2022	Voluntary Bodies Scheme – pre-scrutiny	Judith Willis, Head of Community and Housing Services
September 2022 TBC	New Cemetery Provision – Update – Overview item	Bereavement Services Manager
September 2022 TBC	Health Priorities in Redditch - Overview item	Kevin Dicks, Chief Executive Officer
October 2022	Environment Act - Changes to Waste Services – Implications – pre-scrutiny	Guy Revans, Head of Environmental and Housing Property Services
November 2022	Leisure Strategy – pre-scrutiny	Ruth Bamford, Head of Planning, Regeneration and Leisure Services

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